

Communications & Digital Media Volunteer Intern

JB Dondolo is seeking creative, motivated, and socially conscious interns to support our communications and digital outreach efforts. Interns will play a key role in strengthening our online presence, storytelling, and community engagement across social media platforms. This is a remote, unpaid/volunteer internship ideal for high school and college students or early-career professionals looking to gain hands-on experience while contributing to meaningful social impact work. A minimum of 6 hours per week is required for a duration of 6 - 12 months (hours are flexible and can be arranged around school or work schedules).

Key Responsibilities

Interns may support one or more of the following areas depending on skills and interest:

- Collaborate with team members, guests, and partners to support content creation.
- Assist with generating story ideas, trends, and creative concepts.
- Design compelling graphics, flyers and craft engaging captions for social media and campaigns.
- Create basic storyboards by organizing raw footage and planning content flow.
- Create and edit short and long video content for digital social media platforms.
- Schedule and post content across social media platforms. Review performance and suggest improvements.

Skills & Qualifications

- High school or college student with an interest in nonprofit work, social impact, or WASH-related issues.
- Willing to learn and apply knowledge to develop new and creative solutions in graphic design and video and sound editing.
- Access to your own high-speed internet, efficient hardware and knowledge of tools such as:
 - Graphic design tools (Canva, Adobe, etc.)
 - Video editing tools (CapCut, iMovie, Premiere Pro, etc.)
 - Social media platforms (Instagram, TikTok, Facebook, LinkedIn, X)
- Ability to work independently and with others in a remote setting.
- Strong communication and writing skills.
- Ability to manage time, quickly adapt to change, and work without micromanagement to meet deadlines and handling revisions.
- Other types of interests and skill sets are also welcomed, including project management, social media, nonprofit marketing, and advocacy.

Internship Benefits

While this is an unpaid/volunteer position, interns will receive:

- Strong recommendation letter and official internship certificate upon successful completion.
- Hands-on experience building a real nonprofit brand and portfolio
- Flexible schedule and fully remote opportunity
- Meaningful contribution to global WASH initiatives
- Gift card upon departure, as a token of gratitude for your work.

How to Apply

Please send a resume/CV and cover letter to team@jbdondolo.org with the subject line: Communications & Digital Media Intern application. Applications are accepted on an on-going, rolling basis.